



...the sky's the limit...

Health and Safety Policy

Stephanie Rumney Consultancy (SRC) Ltd is committed to ensuring the health and safety of all staff and clients, including their parents and carers.

We aim to:

- Ensure that all reasonable steps are taken to ensure the health, safety and welfare of staff and clients, and their parents/carers
- Establish and maintain safe working procedures for staff
- To provide and maintain a safe office building and safe equipment
- Investigate accidents and take steps to prevent a re-occurrence.

All staff will:

- Read and follow the Health and Safety Policy
- Take reasonable care of their own and other people's health and safety
- Leave the office in a reasonably tidy and safe condition
- Follow safety instructions when using equipment
- Report practices, equipment or physical conditions that may be hazardous to the appropriate member of staff
- Read and follow the Lone Working Policy.

Fire Safety & Evacuation of the Building:

- Fire exits have appropriate signage
- Fire extinguishers are checked yearly.

First Aid:

- A comprehensive first aid kit is located at the office.